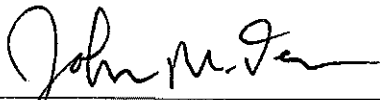


Letter of Agreement

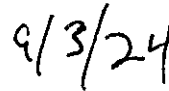
The following negotiated agreement is entered into between the Columbus Education Association ("CEA") and the Board of Education of Columbus City Schools ("BOARD") regarding the grade entry windows for the 2024-2025 school year.

The parties agree:

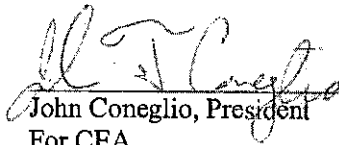
1. For the 2024-2025 school year, the BOARD will implement the grade entry windows in accordance with the attached schedules.
2. The Grade Entry Window for the Traditional Calendar is attached as Attachment A.
3. The Grade Entry Window for the Year-Round Calendar is attached as Attachment B.
4. The terms of this agreement are not intended to create a case precedent or form the basis of a past practice between or among the parties and represents a one-time modification to the grade window requirements in Article 210.03 of the Master Agreement between the parties.
5. The terms of this agreement will expire at the end of the final contract day of the 2024-2025 school year.



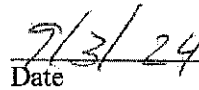
John M. Dean, Exec. Director, LMER
For the BOARD



Date



John Coneglio, President
For CEA



Date



2024-2025

Traditional School Year
Grade Entry Calendar

Grading Period		Grade Window Opens	Records Day Teachers must submit all grades by 11:59 PM	Admin Review*	Grade Window Closes
Start Date	End Date	window opens at 12:01 AM			Date Time
1 8/21/2024 (first day of school)	10/22/2024	10/11/2024	10/23/2024	10/24/2024	10/25/2024 11:59 PM
2 10/24/2024	1/17/2025	1/8/2025	1/22/2025	1/23/2025	1/22/2025 11:59 PM
3 1/23/2025	3/21/2025	3/12/2025	3/26/2025	3/27/2025	3/26/2025 11:59 PM
4 3/24/2025	5/29/2025 (last day of school)	5/15/2025	5/30/2025	6/2/2025	6/2/2025 3:45 PM

* Administrators review for missing grades / calculation errors.

Graduates	
Last Day of School for Graduates: May 22, 2025	Deadline to enter 4 th Quarter & Final Grades
	Date Time
	5/22/2025 2:45 PM
Graduation ceremonies begin: May 28, 2025	Final Grades Posted to Transcript
	Date Time
	5/23/2025 12:00 PM
Deadline for Counselors to complete Graduation Tab	
Date Time	2:45 PM
5/27/2025	
Final grades for graduates must be entered by teachers as soon as practicable but no later than May 22, 2025 at 2:45 PM	
The Infinite Campus Support Team will post all final grades to transcript for graduates starting at 12:00 PM on May 23, 2025	
Counselors must complete the Graduation tab by 2:45 PM on May 27, 2025 .	



2024-2025

Woodcrest Elementary School

Year-Round Grade Entry Calendar

	Grading Period		Grade Window Opens	Records Day Teachers must submit all grades by 11:59 PM	Admin Review**	Grade Window Closes	
	Start Date	End Date				Date	Time
1	7/24/2024 (first day of school)	10/1/2024	9/18/2024 <small>window opens at 12:01 AM</small>	10/2/2024	10/3/2024	10/4/2024	11:59 PM
2	10/3/2024	1/17/2025	10/16/2024*	1/22/2025	1/23/2025	1/24/2025	11:59 PM
3	1/23/2025	3/25/2025	3/12/2025	3/26/2025	3/27/2025	3/28/2025	11:59 PM
4	3/27/2025	6/4/2025 (last day of school)	5/20/2025	6/5/2025	6/6/2025	6/6/2025	3:45 PM

*Intercession requires the opening date to be sooner than other grading periods.

** Administrators review for missing grades / calculation errors.